

What are the hazards?	Who might be harmed and how?	Action taken to control the risk?	Risk factor		
			High	Medium	Low
		Health questionnaire sent to arriving guest 1 week prior to holiday start date, to be returned immediately.			
		Contact with guest 24hrs prior to arrival to check if anyone in their household / bubble is symptomatic.			
		Welcome staff to wear face coverings and ensure guests maintain social distancing.			
		Only two tents to be erected in one area with a minimum of 4 metres separation.			
		Provide a cleaning pack for guests explaining procedures, including what must be cleaned prior to departure.			
		Ensure guests are not allowed to arrive until interim clean has been completed.			
		Any issues needing a maintenance visit to be arranged when guests are out of their tent where possible (unless an emergency).			
		Health and Safety brief to be completed maintaining social distancing with only one guest.			
		Individual toilet provided for each tent, cleaned daily with guests also provided with cleaning resources. Toilets fully serviced weekly.			

Transmission of COVID-19.	Becoming infected with COVID19 and further spread the infection	Each group of guests to be supplied with BBQ tools and BBQ heat mat for their use along with cleaning resources.			
		Shared fridge to be cleaned daily with each group of guests having allocated shelf space and additional cleaning resources. All unused items of food to be disposed of at guest changeover.			
		Shower and washing up area (shared between two tents, max 8 people) cleaned daily with additional cleaning resources for guests use.			
		PPE to be worn when undertaking cleaning to include, Visor, Apron, Nitrile Gloves and Mask.			
		Illness during stay reporting process established and notification process included in Terms and Conditions if guest becomes symptomatic within 72 hrs of departure, contact number and address of guest to be provided for test and trace purposes.			
		Cleaning checklist completed and left in tent so guests are aware of what action has been undertaken.			
		All soft surfaces that cannot be cleaned with spray cleaner to be steam cleaned.			
		Staff must not attend work if symptomatic or isolating following current guidance.			
		All bedding /soft furnishings to be changed between guests, securely stored for 72 hrs and then laundered at highest possible temperature.			
		All crockery, pans and cutlery to be changed between guests, securely stored for 72 hrs and washed in a dishwasher			
		All cleaning products to meet EN?????????? Standard.			
		COSHH Documentation available to guests on request.			

		Any potentially contaminated waste to be stored/disposed of following current guidance.			
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